

TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
December 7, 2021 - 5:00 PM

163

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer, President. Those in attendance were:

Robert G. Holzer, President  
Jamie Say  
Christine Hendryx

Judith M. McDaid, Mayor  
Dennis W. O'Toole  
Julie Griffin, Admin. Assistant

**Public Comment:** None.

**Minutes:** A motion was made by Denny O'Toole to approve the November 16, 2021 Council minutes as presented, 2<sup>nd</sup> by Jamie Say, motion carried.

**Bills:** Bill list reviewed. A motion was made by Jamie Say to approve payment of the November, 2021 bills as presented, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Correspondence:** None.

**Old Business:**

- **GIS Mapping:** Field work done - waiting on final product.
- **Walnut Street Storm Water Line Replacement:** Nothing new.
- **Electronic Recycling:** Christine will be contacting Donna Zofcin with the Conservation District in January to discuss.
- **Enforcement Notices:** Nothing new.
- **Council Run Rip-Rap:** Proper Trust awarded a grant for \$3,825.00 to Borough for the engineering fees/DEP Permit. Christine Hendryx moved to authorize the execution of the engineering contract with E & M Engineering for the Council Run Rip-Rap Project and the Library Storm Water & Sanitary Sewer Project engineering contract, 2<sup>nd</sup> by Denny O'Toole, motion carried.
- **Pension RFP:** Jamie Say moved to adopt Resolution 2021-6 awarding the Pension services administration to Northwest Trust Services, 2<sup>nd</sup> by Denny O'Toole. Roll call vote as follows: Denny O'Toole, Aye; Christine Hendryx, Aye; Jamie Say, Aye; and Bob Holzer, Aye. Resolution 2021-6 adopted.
- **Dale Street Water/Sewer Project:** Nothing new.
- **Library Storm Water & Sanitary Sewer Project:** Proper Trust awarded a grant for \$8,250.00 to the Borough for the engineering fees/DEP Permit. See motion above for execution of engineering contract with E & M Engineering.

## 164 New Business:

- **Council Member Resignations & Appointments:** Rowan Rose received a number of votes during the election and accepted the seat. Denny O'Toole moved to accept the resignation of Matthew Haslett, 2<sup>nd</sup> by Christine Hendryx, motion carried. Denny O'Toole suggested that Julie post a notice on the borough's Facebook page to see if anyone is interested in serving. The board will appoint someone at the next meeting.
- **2022 Contract with Forest County for Law Enforcement Coverage:** The County Commissioners increased the hourly rate of the Borough's patrol contract to \$33.50. To stay within the \$10,000 budgeted for 2022 patrol hours, the number of hours would be reduced from 312 to 298. Jaime Say moved to authorize the execution of the revised contract, 2<sup>nd</sup> Christine Hendryx, motion carried.
- **Library Maintenance/Building:** Council reviewed the list of items that need to be addressed. Denny will attend a Library Board Meeting in January to discuss the situation with them. Cindy will contact the local municipalities to see what annual donations are currently made to the library or the Friends of the Library.
- **Library Appointments:** Denny O'Toole moved to appoint Rowan Rose to the library board to serve a three-year term beginning 1/1/2022, 2<sup>nd</sup> by Christine Hendryx, motion carried. Jamie Say moved to appoint Cody McGill to the library board to serve a three-year term beginning 1/1/2022, 2<sup>nd</sup> by Denny O'Toole, motion carried.
- **Ambulance Board Appointment:** Denny O'Toole moved to appoint Judy McDaid to the Ambulance Board for 2022, 2<sup>nd</sup> by Christine Hendryx, motion carried.

Non-Agenda Items: None.

**Executive Session:** Called for real estate purposes by Denny O'Toole at 5:30 pm. Regular session resumed at 5:50 pm.

### Reports:

- **Mayor** - Mayor McDaid reported that the TCA Lights Up Night was well attended. Bernadette Holzer was missed.
- **President** - None.
- **Committees** - None.
- **Sheriff** - None.
- **Library** - Reviewed July 17, 2021 minutes, quarterly reports and financials as submitted.
- **EHB** - None.
- **COG** - None
- **TCC** - Matt Haslet was the delegate for the Tax Collection Committee. Christine Hendryx will fill this spot and attend the 12/27 meeting at 6:30 pm.
- **Ambulance Board** - None.

- Zoning Hearing Board - None.
- TMA - None.
- Planning Commission - None.

Roundtable: None.

Jamie Say moved to adjourn, 2<sup>nd</sup> by Christine Hendryx. Meeting adjourned at 6:06 pm.

Respectfully submitted;



Julie R. Griffin, Administrative Assistant