

TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
January 3, 2022 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Mayor McDaid. Roll Call was taken. Those in attendance were:

Robert G. Holzer	Judy McDaid, Mayor
Dennis W. O'Toole	Christine Hendryx
Bernadette K. Holzer	Christi Black
Rowan Rose	Jamie L. Say
Cindy Crytzer, Secretary	

Affidavits of Residency were presented by the newly elected Dennis W. O'Toole, Bernadette K. Holzer, Marianne (Rowan) Rose, Christi Black and Christine Hendryx.

Mayor McDaid swore in newly elected Dennis W. O'Toole, Bernadette K. Holzer, Marianne (Rowan) Rose, Christi Black and Christine Hendryx. Oaths of Office were executed and given to Cindy.

Mayor McDaid opened nominations for Council President: Jamie Say nominated, by motion, Robert G. Holzer, 2<sup>nd</sup> by Denny O'Toole, with no other nominations being made, nominations closed, vote taken all in the affirmative for Robert G. Holzer as Council President.

Mayor McDaid opened nominations for Council Vice President: Bob Holzer nominated, by motion, Dennis W. O'Toole, 2<sup>nd</sup> by Bernadette Holzer, with no other nominations being made, nominations closed, vote taken all in the affirmative for Dennis W. O'Toole as Council Vice President.

The meeting was turned over to the new Council President, Robert Holzer at 5:15 PM

Robert Holzer opened nominations for Council President Pro Tem and Bernadette Holzer nominated Jamie L. Say, 2<sup>nd</sup> by Denny O'Toole, with no other nominations being made, nominations closed, vote taken all in the affirmative for Jamie L. Say as Council President Pro Tem.

A motion was made and approved at the December 17, 2021 meeting to appoint Christi Black to fill the vacant two-year term on Council. A resolution is required in addition to the motion. Bernadette Holzer moved to adopt Resolution No. 2022-1 appointing by Resolution, Christi Black to the vacant two-year term, 2<sup>nd</sup> by Jamie Say. Roll call vote as follows:

170 Rowan Rose, Aye; Denny O'Toole, Aye; Christi Black, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Bob Holzer, Aye. Resolution No. 2022-1 adopted.

Jamie Say moved to appoint Todd Fanstaskey as Sanitation Enforcement Officer; Chris Ernst with E & M Engineers as Engineer; Cynthia S. Crytzer as Borough Secretary, Treasurer, Manager, Administrator, Flood Plain Administrator, Building Permit Officer; 2<sup>nd</sup> by Christine Hendryx. Appointments were made at previous meetings for Andrea Stapleford of Stapleford & Byham as Solicitor and May & Company as CPA. Retainer agreements were already signed.

Council made various appointments to Borough Committees:

Denny O'Toole moved to appoint Thomas Mohny as the Vacancy Board Chairman for calendar year 2022, 2<sup>nd</sup> by Jamie Say, motion carried.

Jamie Say moved to appoint: Darlene O'Toole and Elaine Johnston to the Zoning Hearing Board for a three-year term to expire on December 31, 2024; Clifford Custer as the Alternate on the Zoning Hearing Board for a three-year term to expire on December 31, 2024; Roxanna Johnson to a three-year term to the Elderly Housing Board to expire on December 31, 2024; Jaime Say and Christine Hendryx were appointed as the Council representatives on the Elderly Housing Board for a three-year term expiring December 31, 2024; and Judith McDaid was appointed as the Borough's delegate to the Ambulance Board; 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Public Comment:** None

**Minutes:** A motion was made by Bernadette Holzer to approve the revised December 17, 2021 minutes and the December 21, 2021 minutes as presented, 2<sup>nd</sup> by Denny O'Toole, motion carried.

**Bills:** A motion was made by Jamie Say to approve payment of the December, 2021 bills as presented, 2<sup>nd</sup> by Christi Black, motion carried.

**Correspondence:** None

**Old Business:**

- **GIS Mapping - Field Work Done - Waiting on final product**

Christine Hendryx arrived at 5:25 pm. Mayor McDaid swore in newly elected Christine Hendryx. Oath of Office was executed and given to Cindy.

- Walnut Street Storm Water Line Replacement - To be bid out Feb/March 2022
- Electronic Recycling - Christine & Rowan would like to attend the meeting scheduled by Donna Z. Cindy will follow up.
- Enforcement Notices - 101 German Hill & 214 Elm St - Nothing New
- Council Run Rip-Rap Project - Nothing New
- Dale Street Ext. Water/Sewer Project - Nothing New
- Library Stormwater/Sewer Project - Nothing New
- Beach Park Equipment Project - Nothing New
- Forest County Community Foundation Grant - Awarded \$1,000. This grant will pay for the tree trimming at the tennis court behind the hardware store and the paint for the concession stand and other buildings. Cindy is hoping to get volunteers for the painting.

**New Business:**

- **Bank Signature Cards:** Bernadette Holzer moved to change the signers on the bank accounts listed below making the following as signers effective January 1, 2022, 2<sup>nd</sup> by Denny O'Toole: Robert G. Holzer, Jamie L. Say, Heather L. Vincent and Cynthia S. Crytzer, motion carried:

<u>Plgit:</u>	<u>NW Savings Bank</u>
304-7031	2136037997
304-7109	2136011562
304-7112	2136020787
304-7044	2136021355
304-7073	2136026198
304-7060	2136001001
302-7141	2136042013
304-7099	
304-7125	

- **2021 Statement of Financial Interests:** Council Members have completed their forms and submitted to Cindy.

**Non-Agenda Items:** None

**Executive Session:** None.

# 172 Reports:

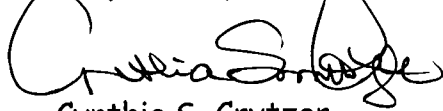
- Mayor - None.
- President - None.
- Committees - None.
- Sheriff - None.
- Library - 9/5/21 Minutes reviewed.
- EHB -Meeting 1/18/22 @ 2:30 pm.
- COG -Meeting January 27, 2022 @ 6:30 pm
- TCC - Christine reported that the committee met and the revenue increased 28%. New residents have moved to the area. There were no audit findings. Next Meeting is in July.
- Ambulance Service - Meeting 1/17/22 - Commissioners have been invited to attend.
- Zoning Hearing Board - None.
- TMA - Meeting January 25, 2022 @ 7:00 pm.
- Planning Commission - None.

**Roundtable:** Christine Hendryx inquired as to the status of a dilapidated property on Elm Street. Cindy will follow up on that specific property.

Jamie Say moved to adjourn, 2<sup>nd</sup> by Rowan Rose, motion carried.

Meeting adjourned at 6:04 P.M.

Respectfully submitted;



Cynthia S. Crytzer,  
Secretary

RESOLUTION 2022-1

A RESOLUTION OF THE BOROUGH OF TIONESTA, FOREST COUNTY, APPOINTING A BOURGH RESIDENT TO FILL A VACANCY ON THE TIONESTA BOROUGH COUNCIL.

BE IT RESOLVED by the Borough Council of the Borough of Tionesta, Forest County, Pennsylvania as follows:

WHEREAS, after the November 3, 2021 election, a Borough Council vacancy exists for the remaining two years of an original four-year term;

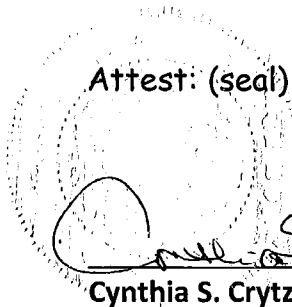
WHEREAS, Borough Council Meetings were held on December 21, 2021 and January 3, 2022 to appoint by this resolution a registered elector of the Borough to fill the recognized vacancy;

NOW, THEREFORE, it is hereby resolved by the Borough Council of Tionesta that **CHRISTI BLACK** is hereby appointed to fill the vacancy which currently exists on the Borough Council.

DULY ADOPTED this 3rd day of January, 2022 by the Borough Council of the Borough of Tionesta, Forest County, Pennsylvania, in lawful session duly assembled.

TIONESTA BOROUGH

Attest: (seal)



*Cynthia S. Crytzer*  
Cynthia S. Crytzer, Secretary

By:

*Robert G. Holzer*  
Robert G. Holzer, President

APPROVED this 3rd day of January, 2022.

*Judith M. McDaid*  
Judith M. McDaid, Mayor