

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
April 19, 2022

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President
Judith M. McDaid, Mayor
Christine Hendryx
Bernadette Holzer
Kent Ralston, Public Works Director

Dennis W. O'Toole, Vice President
Jamie L. Say
Christi Black
Cindy Crytzer, Secretary

Public Comment: Cheyna Griggs & Shawn Wessell were in attendance to discuss the Notice of Violation they received for 129 Elm Street. The property was originally purchased a few years ago to rehab and due to extenuating circumstances, they have been unable to continue with the rehab project. To date, extensive work and funds have been spent on the inside of the house. They are in the process of signing a purchase and sale contract. It was their understanding that the purchaser would be renovating the home and bringing it up to code. Council told them that they need to see progress on the renovations and asked to have the purchaser attend a council meeting to inform them of the renovation plans. Jamie Say moved to extend the deadline an additional 30 days, 2nd by Bernadette Holzer, motion carried.

Public Works Report: Kent reported they have done some cold patching of the roads as well as cleaning the ditch on S. Elm St. Kent stated that he has spent a lot of his time working with the contractor on the Walnut Street Storm Water project.

Minutes: A motion was made by Christi Black to approve the April 5, 2022 Council meeting minutes, 2nd by Denny O'Toole, motion carried.

Financial:

- Account Balances 3/31/22: Reviewed Christine Hendryx moved to accept the Account Balances Report, 2nd by Jamie Say, motion carried.
- Revenue & Expense Statement 3/31/22: Reviewed.

Correspondence: None

Old Business:

- **Payment from Forest County for 2021 Tax Collection:** Complaint In process for filing with Andrea Stapleford
- **GIS Mapping:** Field work done – waiting on final product.
- **Walnut Street Storm Water Line Replacement:** In process.
- **Electronic Recycling:** Nothing new.
- **Enforcement Notices:** 4/18/22 was the deadline for the 214 Elm Street building. Cindy reported she sent out a letter informing the owner that they needed to demolish the building if repairs weren't being made. Resolution 2022-2 was adopted at the last meeting. Cindy requested Andrea to review her documentation to date to ensure that all requirements have been met to proceed with the next step. Council directed Cindy to file an application for CDBG funding to demolish this building.
- **Council Run Rip-rap:** Nothing new.
- **Dale Street Water/Sewer Project:** Nothing New
- **Library Stormwater/Sewer Project:** Nothing New.
- **Beach Park Equipment Project:** Equipment ordered.
- **Forest County Community Foundation Grant/Downtown Refresh:** Cindy contacted the probation office to schedule the painting of the concession stand and dugouts. Judy asked if the tree has been trimmed yet. Kent stated that the contractor has it on his list to complete for this summer.
- **Beach Park Shed – TCA Acceptance:** To be discussed at the next meeting.

New Business:

- **New Office Hire:** Bernadette Holzer moved to hire Mary Ann Stanziano and waive the 80-day probationary period and provide health insurance at hire, 2nd by Christine Hendryx, motion carried.
- **Bank Signature Cards:** Christine Hendryx moved to, effective immediately change the signers on the bank accounts as listed below, 2nd by Denny O'Toole: Robert G. Holzer, Jamie L. Say, May Ann Stanziano and Cynthia S. Crytzer, motion carried:

Plgit:

304-7031
 304-7109
 304-7112
 304-7044
 304-7073
 304-7060

NW Savings Bank

2136037997
 2136011562
 2136020787
 2136021355
 2136026198
 2136001001

302-7141
304-7099
304-7125

2136042013

Executive Session: None

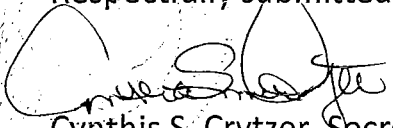
Reports:

- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** None.
- **Library:** Quarterly financial reports and 1/5/2022 Board Minutes reviewed
- **EHB:** None.
- **COG Report:** None
- **TCC Committee:** Next meeting in July.
- **Ambulance:** Judy reported that the weekend responder will be leaving the ambulance service. The board is searching for a replacement and there are several people enrolled in the EMT/EMR classes. The new ambulance is in the process of being built for delivery later this year. The new ambulance will be paid for by the County through a grant or by the Tionesta Ambulance Service.
- **Zoning Hearing Board:** None.
- **TMA:** Next meeting is in June.
- **Planning Commission:** None.

Roundtable: Denny asked Cindy to have the employee vacation schedule from the employee handbook in the next meeting packet. Kent has been with the Borough for 40 years and vacation will be addressed.

Jamie Say moved to adjourn, 2nd by Christi Black, motion carried. Meeting adjourned at 5:50 PM.

Respectfully submitted;



Cynthis S. Crytzer, Secretary