

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
May 3, 2022 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer, President. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor
Dennis W. O'Toole, V. President	Bernadette Holzer
Rowan Rose	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Assistant	

Public Comment: Rose Clarke, Community Engagement specialist with Northern PA Regional College was in attendance to share information about the educational opportunities available at the college. There are five AA Degrees available as well as workforce development/trade training. Some classes are conducted virtually at locations around the region. West Forest School is one of the satellite locations used. Council members thanked Ms. Clarke for attending and providing the college program information.

Minutes: A motion was made by Deny O'Toole to approve the April 19, 2022 Council minutes as presented, 2nd by Bernadette Holzer, motion carried.

Bills: April bills and bill list reviewed. A motion was made by Denny O'Toole to approve payment of the April, 2022 bills as presented, 2nd by Rowan Rose, motion carried.

Correspondence:

- Emails dated April 20, 2022 between Rich Cowan, Judy McDaid & Russ McDaid reviewed. Judy will respond to Mr. Cowan. No action taken.

Old Business:

- **Payment from Forest County for 2021 Tax Collection:** A Civil Complaint has been filed with the office of Judge Miller. Email from Andrea Stapleford dated April 28, 2022 reviewed. If the County doesn't file a response, Ms. Stapleford will schedule a hearing and the County will have to enter a defense or plead guilty.
- **GIS Mapping:** Waiting on final product.
- **Walnut Street Storm Water Line Replacement:** In Process. Kent has recommended the Borough replace another catch basin in the area across Church Street. Steel Nation provided pricing for the additional materials and restoration costs for this catch basin totaling \$5,519.00. Cindy stated the State grant funding for this project was approximately \$89,000 and the contractor's bid was just under

\$60,000, so there are funds available to cover the additional catch basin and pipe. Denny O'Toole moved approve the change order for the Church Street catch basin for \$5,519.00, 2nd by Bernadette Holzer, motion carried.

- **Electronic Recycling:** Nothing new.
- **Enforcement Notices:** Memo from Cindy to Council dated April 28, 2022 reviewed.
- **Council Run Rip-Rap:** DEP Permit Application has been filed.
- **Dale Street Water/Sewer Project:** Nothing new.
- **Library Storm Water & Sanitary Sewer Project:** Nothing new.
- **Beach Park Shed:** Bernadette Holzer stated that the TCA will use the shed and take responsibility for the maintenance.
- **Downtown Park Refresh:** Nothing new.
- **Employee Handbook:** Council reviewed the current vacation day schedule. Denny O'Toole moved to amend the handbook to include an additional 5 days of vacation for employees who have worked for the Borough for 40 or more years, 2nd by Bernadette Holzer, motion carried.

New Business:

- **Employee Pension Transition to Northwest Bank:** Cindy has contacted Andrea Stapleford to request she review the Northwest Bank Pension Agreement. Cindy will have a Resolution for Council's review once she has Andrea's comments on the agreement.

Executive Session: None.

Reports:

- **Mayor** - None.
- **President** - None.
- **Committees** - None.
- **Sheriff** - None.
- **Library** - Rowan stated the library board is meeting on May 4, 2022.
- **EHB** - None.
- **COG** - COG meeting 5/4 @ 6:30 at the Borough office. Andrea Stapleford and Jeff Elder will be attending virtually.
- **TCC** - None.
- **Ambulance Board** - None.
- **Zoning Hearing Board** - None.
- **TMA** - Meeting in June.
- **Planning Commission** - None.

Roundtable: Bernadette asked about required permits for a banner sign to go across SR 36/62. Cindy will provide a permit application and assist with the process.

Rowan Rose moved to adjourn, 2nd by Denny O'Toole. Meeting adjourned at 5:55 pm.

Respectfully submitted;

Cynthia S. Crytzer, Secretary