

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
June 7, 2022 - 5:00 PM

197

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Denny O'Toole, Vice President. Those in attendance were:

Dennis W. O'Toole, V. President

Rowan Rose

Jamie Say

Mary Ann Stanziano, Admin. Assistant

Judith M. McDaid, Mayor

Christine Hendryx

Cindy Crytzer, Secretary

Public Comment: None.

Minutes: A motion was made by Christine Hendryx to approve the May 18, 2022 Council minutes as amended, 2nd by Rowan Rose, motion carried.

Bills: May bills and bill list reviewed. A motion was made by Jamie Say to approve payment of the May, 2022 bills as presented, 2nd by Rowan Rose, motion carried.

Correspondence:

- None.

Old Business:

- **Payment from Forest County for 2021 Tax Collection:** Hearing June 16, 2022 @ 10:30 at the courthouse.
- **GIS Mapping:** Waiting on final product.
- **Walnut Street Storm Water Line Replacement:** Restoration in Process.
- **Electronic Recycling:** Nothing new on the County-wide program event. Cindy provided materials for a Waste Management program that allows current Waste Management customers to dispose of hazardous waste and electronic waste for an additional monthly fee.
- **Enforcement Notices:** 101 German Hill Rd: The owner has hired Passauer Excavating to demolish the building. Cindy is working with the owner on the required permits for the project. 214 Elm St: Cindy is waiting on an estimate of the cost to demolish the building. 129 Elm St: nothing new.
- **Council Run Rip-Rap:** DEP Permit Application was deemed deficient. Chris Ernst is in the process of providing the additional items required by the DEP.
- **Dale Street Water/Sewer Project:** Proper Grant awarded a grant of \$25,000 for the engineering costs on this project. Jamie Say moved to authorize Denny O'Toole

to execute the Engineering Contract on behalf of the Borough, 2nd by Rowan Rose, motion carried.

- **Library Storm Water & Sanitary Sewer Project:** DEP Permit application in process.
- **Downtown Park Refresh:** A Proper Grant was awarded to the Borough for a total of \$3,000, which includes trimming the trees at the sewer plant for \$2600 and \$400 for the pressure washing & paint to paint new lines on the tennis court.
- **Trail/Lions Signs:** Farley Wright is locating a map for the placement of the signs and will get with Kent. Some of the signs were originally supposed to go at the campground, so Farley is contacting the COE to work it out with them.

New Business:

- **Employee Pension Transition to Northwest Bank - Pension Resolution:** Cindy is finishing up the process and is waiting on Andrea Stapleford for the final approval of the documents. Proposed Resolution No. 2022-3 was reviewed. Christine Hendryx moved to adopt Resolution No. 2022-3, 2nd by Rowan Rose. Roll Call Vote as follows: Christine Hendryx, Aye; Jamie Say, Aye; Rowan Rose, Aye; and Denny O'Toole, Aye. Resolution No. 2022-3 was adopted.
- **Garbage Contract Renewal:** The three-year contract expires August 1, 2022. Cindy has been in contact with Waste Management regarding the renewal. There is a significant cost increase proposed by Waste Management. She will also contact other service providers to get estimates from them for comparison purposes.

Executive Session: None.

Reports:

- **Mayor** - None.
- **President** - None.
- **Committees** - None.
- **Sheriff** - May Patrol Report reviewed.
- **Library** - Cindy provided the estimates for the work to be done on the library building. Either contractor is okay with Council and the Library board can select which one they want to hire. Cindy will notify Cody & Carla.
- **EHB** - Meeting July 19, 2022 @ 2:30 pm.
- **COG** - COG meeting 6/1. Nothing new to report.
- **TCC** - None.
- **Ambulance Board** - None.
- **Zoning Hearing Board** - None.
- **TMA** - Meeting 6/28 @ 7:00 pm.
- **Planning Commission** - None.

to execute the Engineering Contract on behalf of the Borough, 2nd by Rowan Rose 199
motion carried.

- **Library Storm Water & Sanitary Sewer Project:** DEP Permit application in process.
- **Downtown Park Refresh:** A Proper Grant was awarded to the Borough for a total of \$3,000, which includes trimming the trees at the sewer plant for \$2600 and \$400 for the pressure washing & paint to paint new lines on the tennis court.
- **Trail/Lions Signs:** Farley Wright is locating a map for the placement of the signs and will get with Kent. Some of the signs were originally supposed to go at the campground, so Farley is contacting the COE to work it out with them.

New Business:

- **Employee Pension Transition to Northwest Bank - Pension Resolution:** Cindy is finishing up the process and is waiting on Andrea Stapleford for the final approval of the documents. Proposed Resolution No. 2022-3 was reviewed. Christine Hendryx moved to adopt Resolution No. 2022-3, 2nd by Rowan Rose. Roll Call Vote as follows: Christine Hendryx, Aye; Jamie Say, Aye; Rowan Rose, Aye; and Denny O'Toole, Aye. Resolution No. 2022-3 was adopted.
- **Garbage Contract Renewal:** The three-year contract expires August 1, 2022. Cindy has been in contact with Waste Management regarding the renewal. There is a significant cost increase proposed by Waste Management. She will also contact other service providers to get estimates from them for comparison purposes.

Executive Session: None.

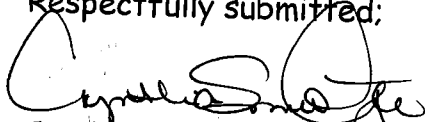
Reports:

- **Mayor** - None.
- **President** - None.
- **Committees** - None.
- **Sheriff** - May Patrol Report reviewed.
- **Library** - Cindy provided the estimates for the work to be done on the library building. Either contractor is okay with Council and the Library board can select which one they want to hire. Cindy will notify Cody & Carla.
- **EHB** - Meeting July 19, 2022 @ 2:30 pm.
- **COG** - COG meeting 6/1. Nothing new to report.
- **TCC** - None.
- **Ambulance Board** - None.
- **Zoning Hearing Board** - None.
- **TMA** - Meeting 6/28 @ 7:00 pm.
- **Planning Commission** - None.

Roundtable: Judy McDaid asked who is doing the maintenance at the parks. Cindy stated that Borough employees are at this time. Cindy was directed to contact the TS&R to see if they're going to take over the maintenance and also ask them to change the contact information on the pavilion. The Borough office receives calls regularly because the phone number is incorrect.

Christine Hendryx moved to adjourn, 2nd by Jamie Say. Meeting adjourned at 6:08 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary

TIONESTA BOROUGH
FOREST COUNTY, PENNSYLVANIA
RESOLUTION 2022-3

WHEREAS, Tionesta Borough is a municipality organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, pursuant to the aforesaid laws of the Commonwealth of Pennsylvania, Tionesta Borough maintains a defined contribution pension plan for the benefit of its employees, commonly known as the Tionesta Borough Employee's Pension Plan; and

WHEREAS, Tionesta Borough has maintained the Tionesta Borough Employee's Pension Plan ("Plan") since 1-1-1987 for the benefit of eligible employees;

WHEREAS, Tionesta Borough is restating the above-referenced Plan to comply with the requirements of the 2017 IRS Cumulative List (IRS Notice 2017-37), the American Taxpayer Relief Act of 2012, the Tax Cuts and Jobs Act of 2017 and other applicable guidance (collectively referred to herein as the Cycle 3 restatement); and

WHEREAS, Tionesta Borough wishes to affirm the appointment of Cynthia S. Crytzer, Richard Johnson, Vaughn Ralston as Trustee(s) of the Plan.

NOW, THEREFORE, BE IT RESOLVED that the Council of Tionesta Borough, Forest County, Pennsylvania, hereby adopts the Tionesta Borough Employee's Pension Plan as the complete Cycle 3 restatement of the prior Plan, to be effective on 5-15-2022 (copy attached);

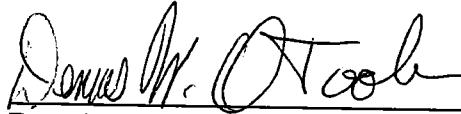
RESOLVED FURTHER that the Tionesta Borough Council, authorizes the execution of the restated Plan document and authorizes the performance of any other actions necessary to implement the adoption of the Cycle 3 Plan restatement. The Tionesta Borough Council does hereby appoint the Borough Manager, as the Chief Administrative Officer of the Tionesta Borough Employee's Pension Plan (pursuant to Resolution No. 2018-4) to execute the restated Plan document and perform the necessary actions to effectuate the restated Plan. Tionesta Borough will maintain a copy of the restated Plan, as approved by Borough Council, along with a copy of the prior Plan, in its files;

RESOLVED FURTHER that Plan participants (Employees) shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the restated Plan.

RESOLVED this 7th day of June, 2022.


Tionesta Borough

BY:

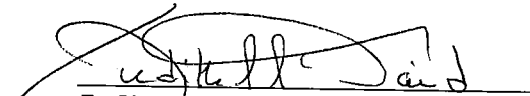


**Dennis W. O'Toole, Council
Vice President**

ATTEST:


Cynthia S. Crytzer, Secretary

APPROVED this 7th day of June, 2022.


Judith M. McDaid, Mayor