

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
August 2, 2022 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer	Dennis W. O'Toole, V. President
Judith M. McDaid, Mayor	Jamie Say
Christi Black	Christine Hendryx
Bernadette Holzer	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Assistant	

Public Comment: None.

Minutes: A motion was made by Bernadette Holzer to approve the July 19, 2022 Council minutes, 2nd by Denny O'Toole, motion carried.

Bills: July bills and bill list reviewed. A motion was made by Jamie Say to approve payment of the July, 2022 bills as presented, 2nd by Christine Hendryx, motion carried.

Correspondence: None

Old Business:

- **GIS Mapping:** Waiting on final product.
- **Walnut Street Storm Water Line Replacement:** Nothing new.
- **Electronic Recycling:** Nothing new.
- **Enforcement Notices:** 214 Elm St. - Nothing new; 204 Sherman St. - Cindy sent a violation letter to the owner; 129 Elm St. - Property is in the process of being sold to the owner of the B&B.
- **Council Run Rip-Rap:** Waiting on a new project estimate.
- **Dale Street Water/Sewer Project:** Nothing new.
- **Library Storm Water & Sanitary Sewer Project:** DEP Permit application in process.
- **Downtown Park Refresh:** The tennis court, concession stand and dug outs have been pressure washed. Public Works is painting the buildings. Dick Johnson is installing the new posts for the tennis court & will be painting the lines. The new concrete sidewalk was poured this week.
- **Beach Park Playground Equipment:** Being installed today.
- **Trail/Lions Signs:** Nothing new.

- **USDA Truck Grant/Loan:** A 2022 truck is available through TriStar Chevy (Costar²¹¹ dealer). Kent is working out the details and the pricing is approximately the same as the original estimate. Denny O'Toole moved to authorize the purchase of the 2022 Chevrolet Silverado through TriStar Chevy, subject to the approval of the USDA, 2nd by Christine Hendryx. Roll Call vote as follows: Denny O'Toole, Aye; Christine Hendryx, Aye; Christi Black, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Bob Holzer, Aye.
- **Garbage Collection Rate Increase:** Cindy prepared a spreadsheet reflecting the rates for garbage collection beginning in August. Cindy will have a Resolution prepared for the next meeting to reflect the rate increase.
- **Ambulance Parking Lot:** The cost to repair the pot hole in the parking lot is \$60.00. Judy McDaid will report this to the ambulance board.

New Business:

- **Recission of 2015 Variance for 201 Vine St:** Letter from Cindy to Terry Dreihaupt dated July 26, 2022 reviewed. Letter was provided to Council as information only, no action required.
- **Employee's Pension Plan Conversion:** The Borough maintains the Tionesta Borough Employee Pension Plan and Northwest Bank serves as Discretionary Trustee for the plan. Cynthia S. Crytzer, Borough Manager/Secretary has complete authorization to provide Northwest instructions regarding the administration of the plan. Richard Johnson, Vaughn Ralston and Cynthia S. Crytzer, as the Borough's internal pension plan trustees have limited authorization to provide Northwest instructions regarding benefit payment and routine administration matters of the plan. Jamie Say moved to adopt the above statement and authorize the execution of instructions to Northwest, 2nd by Christi Black, motion carried.
- **CPA Resolution for 2022 Audit:** Christi Black moved to adopt Resolution No. 2022-4 appointing James Heasley, CPA of May & Company as the Borough's auditor for 2022, 2nd by Jamie Say. Roll call vote as follows: Denny O'Toole, Aye; Christine Hendryx, Aye; Christi Black, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Bob Holzer, Aye.

Executive Session: None.

Reports:

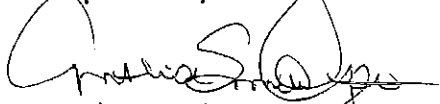
- **Mayor** - None.
- **President** - None.
- **Committees** - Budget Committee meeting scheduled for 9/13/22 @ 4:30 pm.
- **Sheriff** - August Patrol Schedule reviewed.

- Library Cindy reported that she was contacted by Cody McGill regarding a broken AC unit. They are taking care of the repair but wanted to verify he had no specific process to follow pursuant to the agreement between the Library Board and the Borough.
- EHB - None.
- COG - COG meeting 8/3 @ 6:30.
- TCC - None.
- Ambulance Board - Judy mentioned the article in this week's Forest Press. Tionesta Ambulance Service had no prior knowledge of this article being published.
- Zoning Hearing Board - None.
- TMA - None.
- Planning Commission - None.

Roundtable: None.

Jamie Say moved to adjourn, 2nd by Christine Hendryx. Meeting adjourned at 5:50 pm.

Respectfully submitted:



Cynthia S. Crytzer, Secretary