

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
September 20, 2022**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Denny O'Toole. Those in attendance were:

Dennis W. O'Toole, Vice President	Judith M. McDaid, Mayor
Christi Black	Bernadette Holzer
Rowan Rose	Jamie Say
Christine Hendryx	Cindy Crytzer, Secretary
Kent Ralston, Public Works Director	Mary Ann Stanziano, Admin. Asst.

Public Comment: None.

Public Works Report: Kent reported that the new truck was to delivered to the bed builder. The sandbox, picnic table, splash sinks have been removed from the beach park. The fascia at the beach garage has been replaced. Normal maintenance jobs performed.

Minutes: A motion was made by Bernadette Holzer to approve the September 6, 2022 Council meeting minutes, 2nd by Rowan, motion carried. A motion was made by Jamie Say to approve the September 13, 2022 Budget & Personnel Committee meeting minutes, 2nd by Rowan, motion carried.

Financial:

- Account Balances 8/31/22: To be reviewed at the next meeting.
- Revenue & Expense Statement 8/31/22: Reviewed. Christine Hendryx moved to approve the 8/31/22 Revenue & Expenses, 2nd by Christi Black, motion carried.

Correspondence:

- **Letter from the Sarah Steward Bovard Library Board dated 9/7/22:** Reviewed. This matter will be discussed at the Budget Committee meeting. Cindy to draft a letter to the townships on the west side of the County soliciting annual donations to share costs and support the renovations of the library building.

Old Business:

- **GIS Mapping:** Field work done – waiting on final product.
- **Walnut Street Storm Water Line Replacement:** Waiting to hear from Steel Nation as to when they will be back to complete the punch list items.
- **Enforcement Notices:** 214 Elm – the property did not sell at the Judicial sale. 129 Elm St. – restoration work to start this month. 204 Sherman St – Nothing has been addressed. Cindy to follow up
- **Council Run Rip-rap:** Because the estimated cost of the project exceeds \$21,900 it must be put out for bids. Cindy & Kent have spoken with Chris Ernst regarding an estimate for engineering services to prepare the bid packet, attend preconstruction meeting & perform inspections. To ensure that the contractor is performing the work per DEP Permit requirements, inspections are necessary. Because additional engineering costs are not eligible under the project grant, the borough is responsible for payment. Cindy will include this expense in the 2023 ARPA Grant budget.
- **Dale Street Water/Sewer Project:** In engineer's hands.
- **Library Stormwater/Sewer Project:** Waiting on DEP Permit.
- **Downtown Park Refresh:** Completed.
- **Lions Trail Signs:** Mary Ann received the map from Jim Knauff. Jamie Say will supply the words/arrows for the signs at the cost of materials.
- **USDA Truck Grant/Loan:** Covered in Kent's report.

New Business:

- **Beach Park Dirt & Gravel Road Application & Road Name:** Kent has been working with the Jefferson County Conservation District on building up the dirt & gravel lane in the beach park. Kent compiled the projected prices for the project and the grant application was submitted to Donna Zofcin on Friday. The road going into the park from SR 36 is named Beach Road. Once Beach Road meets the lane going to the left into the park, the road is not named. A road name was required for the grant application. Kent and Cindy proposed using the name Tionesta Park Lane and Tionesta Township Supervisors have agreed to the name. Council agreed to the name.
- **Proper Grant Application:** Submitted for the projected cost of the pickleball court pad - \$21,000 to be located at the beach park.
- **2023 Wages:** Spreadsheet reviewed. The Personnel and Budget Committees met on 9/13 to discuss wages for the 2023 budget and recommend a 3% increase in wages for 2023. Jamie Say moved to approve a 3% increase in wages for 2023, 2nd by Rowan Rose, motion carried.

- **2023 Pension MMO:** Spreadsheet reviewed. Pursuant to the Commonwealth's Pension Rules and Regulations, this must be approved at a council meeting. Rowan Rose moved to authorize the 2023 Pension MMO allocations, 2nd by Jamie, motion carried.
- **Delinquent Account Status:** Letter from Andreas Stapleford dated September 9, 2022 regarding the filing of bankruptcy by a borough utility customer. No action taken.
- **PA Act 57 of 2022:** It is mandatory that each taxing district pass a resolution to waive penalties for taxpayers who purchased a new home within twelve months and who did not receive a tax bill in the mail. Christine Hendryx moved to authorize Cindy to have the Solicitor prepare a Resolution for the Borough, 2nd by Bernadette Holzer, motion carried. Said resolution will be effective for 2023.
- **Beach Park Port-a-Jon(s):** The facilities have been moved to the park behind the hardware store. Cindy stated that TS&R has rented the pavilion at the beach park but notified the renter that the facilities won't be available. After discussion, Cindy will contact TS&R and tell them not to rent the pavilion after the facilities have been removed.
- **Hold Harmless Agreement:** Agreement reviewed. Cindy stated that the other party wanted to take others onto the property when he hunts. Cindy was instructed to add a schedule that lists all the names of those he is taking on the property. Bernadette Holzer moved to approve the agreement with the schedule/list attached. Cindy to check on the law regarding posted signs.

Executive Session: None

Reports:

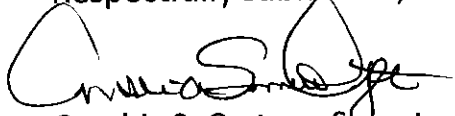
- **Mayor:** Mayor McDaid reported that she had spoken with Bill Wallace about using the Future Fund money to pay for park improvements. Bill and Judy are the only two remaining members of the board alive. The then Recreation Board turned over the funds in the possession of the Board to the Borough to manage. Those funds had been raised to pay for park expenses. The funds are currently invested in a CD. Bill and Judy would like to see the funds used to improve the parks. Mr. Wallace looked at the trees at the beach park and said that they were still viable. Judy stated that she had seen a family swimming at the park and wondered if a warning sign should be placed. No action taken.

- **President:** None.
- **Committees:** Personnel and Budget Committees met on 9/13/22. The next Budget Committee meeting will be October 11, 2022 @ 4:30 pm.
- **Sheriff:** August patrol report reviewed.
- **Library:** Rowan reported that the Board is addressing Carla's retirement which is expected to be in December, 2023.
- **EHB:** Meeting in October.
- **COG Report:** The COG held a meeting on 9/7/22. The electronic Recycling event is scheduled for October 15, 2022 at the Green Township building. Ever increasing school taxes were discussed and the COG is looking into options at the legislative level. Changing back to paper ballots was also discussed. Council members stated they didn't want to go back to paper ballots.
- **TCC Committee:** None.
- **Ambulance:** Judy McDaid presented a call report for August. There were 9 calls originating from the Borough. There is a need for winter clothing for staff & volunteers. The roof on the building is being replaced and will be paid through a grant. The bay door maintenance and openers are also being paid for by a grant. The fundraiser/barfbag event grossed \$5,067.84. The Quick Response Service (QRS) is when a volunteer or staff member loads up his/her personal vehicle and travels to the call when the ambulance is out on another call. The responder will do what can be done until the EMT arrives. The new ambulance may be ready in February. The board is also looking at increasing the ambulance services' visibility with a sign at the building.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Christi Black stated that there are two swings at the beach park that need to be replaced. The color blue is rubbing off the swing seat and staining clothes. The entrance of the beach park at SR 36 has weeds that are obstructing the view to turn onto the highway. Cindy will contact PennDOT to see if that's their job. Christine Hendryx will not be at the next meeting.

Rowan Rose moved to adjourn, 2nd by Christi Black, motion carried. Meeting adjourned at 6:55 pm.

Respectfully submitted;

A handwritten signature in black ink, appearing to read 'Cynthia S. Crytzer', written over a horizontal line.

Cynthia S. Crytzer, Secretary