

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
November 1, 2022 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Dennis W. O'Toole, V. President
Judith M. McDaid, Mayor	Christine Hendryx
Christi Black	M. Rowan Rose
Bernadette K. Holzer	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Assistant	

Public Comment: Cheri and Nate Switzer, the owners of Tionesta Propane were in attendance. One of their buildings which is occupied by the Forest Press is overshadowed by trees located on the library property. They have been experiencing roof damage due to the limbs and tree debris falling onto their buildings/property and the portion of the roof that is overshadowed by the trees is damaged. They requested the Borough address the situation. Bob Holzer stated that the Borough will determine if the trees should be trimmed or removed. Cindy stated she has a call in to two tree services.

Minutes: A motion was made by Rowan Rose to approve the October 18, 2022 Council minutes, 2nd by Bernadette Holzer, motion carried.

Bills: October bills and bill list reviewed. A motion was made by Christi Black to approve payment of the October, 2022 bills as presented, 2nd by Denny O'Toole, motion carried.

Correspondence:

- Letter from the DEP dated 9/28/22 regarding Council Run reviewed. After an inspection, the DEP found the condition of the Council Run project to be acceptable.

Old Business:

- **GIS Mapping:** Waiting on final product.
- **Walnut Street Storm Water Line Replacement:** Cindy reported that she, Kent, Andrea Stapleford and Chris Ernst had a telephone conference with regard to the status of the project. Steel Nation has a sub-contractor scheduled to perform the asphalt work this week. Cindy stated that the legal position of the borough is strong, but it was suggested to wait and see if the asphalt work will be done satisfactorily before paying the contractor any more money.

- **Enforcement Notices:** 214 Elm St. - nothing new; 204 Sherman St. - letter to property owner dated October 28, 2022 reviewed. Cindy will proceed with the next step to enforce this violation if the owner doesn't contact her with a reasonable timetable; 129 Elm St. - Owner is currently renovating the home. Progress is evident.
- **Council Run Rip-Rap:** Nothing new.
- **Dale Street Water/Sewer Project:** Nothing new.
- **Library Storm Water & Sanitary Sewer Project:** DEP Permit application in process. Nothing new.
- **Trail/Lions Signs:** Nothing new.
- **USDA Truck Grant/Loan:** Ordinance No. 303 relative to the issuance of a general obligation note for \$18,000 reviewed and discussed. Rowan Rose moved to adopt Ordinance No. 303, 2nd by Bernadette Holzer. Roll call vote as follows: Denny O'Toole, Aye; Christine Hendryx, Aye; Christi Black, Aye; Bernadette Holzer, Aye, Robert Holzer, Aye. Ordinance No. 303 was adopted.
- **Tionesta Park Lane Dirt & Gravel Road Project:** Nothing new.

New Business:

- **Tax Collector Resolution:** This resolution was prepared by Andrea Stapleford so the Borough would be in compliance with PA Act 57 of 2022. Denny O'Toole moved to adopt Resolution No. 2022-6, 2nd by Christine Hendryx. Roll call vote as follows: Denny O'Toole, Aye; Christine Hendryx, Aye; Christi Black, Aye; Bernadette Holzer, Aye, Robert Holzer, Aye. Resolution No. 2022-6 was adopted.

Executive Session: None.

Reports:

- **Mayor** - None.
- **President** - None.
- **Committees** - Budget Committee meeting scheduled for 11/9/22 @ 4:30 pm.
- **Sheriff** - None.
- **Library** - Board meeting Wednesday, 11/2/22 @ 4:00.
- **EHB** - Cindy provided a copy of the most recent agreement (12/22/1993) between the Borough and the Elderly Housing Board.
- **COG** - Meeting Wednesday, 11/2/22 @ 6:30.
- **TCC** - Christine Hendryx reported that she attended a meeting last month and tax revenue has increased (approximately \$75,000) across the board due to Forest County residents earning more money. This committee will be meeting twice a year.
- **Ambulance Board** - Special meeting called by the volunteers on Wednesday, 11/2/22 @7:00 pm.

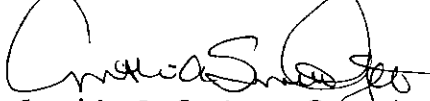
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- Zoning Hearing Board - None.
- TMA - Meeting 11/22/22 at 7:00 pm
- Planning Commission - None.

Roundtable: None.

Denny O'Toole moved to adjourn, 2nd by Rowan Rose. Meeting adjourned at 5:55 pm.

Respectfully submitted:


Cynthia S. Crytzer, Secretary