



**REQUEST FOR PROPOSAL
FOR CURBSIDE COLLECTION OF
RESIDENTIAL MUNICIPAL WASTE AND
COLLECTION OF RECYCLABLE MATERIALS**

**FOR THE BOROUGH OF
TIONESTA, FOREST COUNTY, PA**

RFP # 2025-1

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SECTION 1 - STANDARD REQUIREMENTS AND INSTRUCTIONS FOR BIDDING

1.0 STANDARD REQUIREMENTS AND INSTRUCTIONS FOR BIDDING

1.1 Preparation of Bid

Bids must be written in ink or typewritten and shall be submitted on the forms issued. The Bid Package must include: Signature Page, Proposal, and the Non-Collusion Affidavit. Unsigned bids will not be accepted. No bid will be considered if received after the due date (see Section 2.2). Bidders are expected to examine all instructions, specifications, attachment, and sites pertinent to this Request for Proposals (RFP). Failure to do so will be at the Bidder's risk. Erasures or other changes must be initialed by the person signing the bid.

1.2 Pricing

The price is to be inclusive of labor, equipment and all other costs necessary to provide the service.

1.3 Taxing

The Borough is exempt from State and Federal taxes. The price bid must be net exclusive of taxes. However, the successful bidder may claim no exemption upon his purchase of materials, supplies, equipment or parts needed to complete bid requirements.

1.4 Quantities

The current number of residences, small businesses, and recycle customers are:

Residential	141
Seasonal	30
Small Business	17
Senior Citizen	36
Combined One Business + One Residence	2
Combined One Business + Two Residence (as this time)	0
Curbside Recycling participants	84
Household Hazardous Waste – all Residential (not including seasonals)	179

These numbers will vary over time for various reasons, including but not limited to: residents may opt in or out of the recycling program; or their status may change from full time resident to seasonal resident or vice-versa; or combined business and residential properties may or may not have a resident/occupant.

1.5 Safety

All practices, materials and equipment shall comply with the Federal Occupational Safety and Health Act, as well as any pertinent Federal, State and/or local Safety or Environmental Codes.

1.6 Qualifications of Contractor

Bids will only be accepted from contractors who are actively engaged in offering the services called for in the RFP. The Contractor must furnish the following information:

- a) The names and resumes of the individual(s) who will be considered in responsible charge of the Borough's Contract.
- b) Such additional information as will satisfy the Borough that the Contractor is adequately prepared to fulfill the Contract.

1.7 Disqualification of Contractors

Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following causes may be considered sufficient for disqualification of a Contractor and the rejection of its Proposal:

- a) Evidence of collusion among Contractors.
- b) Lack of competency as revealed by experience or equipment statements as submitted or other sources or documents.
- c) Lack of responsibility, as shown by past work, judged from the standpoint of workmanship as submitted.
- d) Default on any previous performance contracts within the past five (5) years.
- e) Other causes deemed appropriate by the Borough.

1.8 Award of Contract

- a) The award will be made to the responsible and qualified offeror whose proposal, conforming to the invitation, will be most advantageous to the Borough in price for the services and other factors considered.
- c) The Borough reserves the right to reject any or all proposals and to waive informalities and minor irregularities in proposals received.
- d) The Borough will notify all bidders of the award and return bid sureties to all but the successful bidder.
- e) After receiving the contract from the Borough, the successful bidder has fourteen (14) days to enter into a contract.
- f) If the contract is not signed within fourteen (14) days, the Borough may then award the service contract to the next-most qualified bidder.

1.9 Bonds

Performance bonds must be executed in a form acceptable to the Borough (see Section 4.1).

1.10 Performance

In case of default by the selected Contractor, the Borough may procure services from other sources and shall hold the Contractor responsible for any costs to the Borough to procure the services of a new contractor and for the costs to the Borough for providing the services in the interim period between the default and the procurement of a new Contractor.

1.11 Observance of Laws

- a) The Contractor at all times shall observe and comply with all Federal, State, County and Borough laws, ordinances and regulations.

1.12 Examination of Borough

Bidders shall inspect the entire Borough area included in the scope of services to determine the cost of services to be performed. Estimates provided in this RFP are not to be considered as binding and bidders shall assume all patent and latent risk in connection with the aforementioned.

1.14 Interpretation

No verbal interpretation of meaning of the instructions to bidders, specifications, or any other document will be made to any bidder. Supplemental instruction if any will be made as written addendum and sent to all bidders and shall be signed by the bidder and returned with the bid.

SECTION 2 - INFORMATION AND CONDITIONS

2.0 INFORMATION AND CONDITIONS

2.1 General information

It is the intent of this "Request For Proposal" to secure a contractor to provide the following services to the Borough of Tionesta:

- a) Curbside collection and delivery of residential and small business municipal waste to disposal facilities designated in Forest County's Municipal Waste Management Plan.
- b) Curbside collection of designated recyclables.

2.2 Contract Procedures

- a) Sealed bids will be received at the Borough Office until 2:00 p.m. on June 17, 2025. Proposals will be publicly opened and read aloud at that time.
- b) The Borough will either select a Contractor(s) or reject all bids within thirty (30) days of the bid opening.
- c) Once a Contractor is selected, the Contractor will prepare a contract and forward it to the Borough within fifteen (15) days of the selection. Said contract will contain the provisions contained in this RFP or reference the conditions in the RFP. The Borough may prepare the contract if Contractor prefers.
- d) The successful Contractor has fourteen (14) days to sign all contract copies and return them to the Borough along with the appropriate performance, labor and materials bonds and required insurance certificates.
- e) Within twenty (20) days of the date that the contract signed by the Contractor is delivered to the Borough, the Borough will supply the Contractor with a copy of the contract executed by the Borough.
- f) The contract with the successful Contractor will be for the specified period beginning August 1, 2025 and ending on July 31, 2028 for the collection of garbage/solid waste; and/or for the collection and disposal of recyclables.

SECTION 3 - TECHNICAL PERFORMANCE REQUIREMENTS

3.0 TECHNICAL PERFORMANCE REQUIREMENTS

3.1 Scope of Work - Municipal Waste Collection, Delivery and Disposal

a) The work to be done under this portion of the contract shall include the total collection, delivery and disposal of residential municipal waste; and according to such rules as may be issued by the Borough of and also the Pennsylvania Municipal Waste Planning, Recycling and Waste Reduction Act 101.

b) The bid is for collection of municipal waste from Borough residents and limited small businesses without a dumpster. All customer dumpsters are the responsibility of the customer. The collection of municipal waste generated by Borough-operated wastewater facilities, industrial and institutional establishments is NOT included under this contract.

c) Method of collection can be either Semi-Automated or Fully Automated.

Fully Automated Collection: Collection of Solid Waste using a vehicle equipped with a Cart tipping mechanism operated from inside the vehicle cab by the driver or operator of the Contractor wherein the Cart is mechanically captured, elevated and tipped (emptied) directly into the vehicle hopper, packer or compactor. The Cart tipping mechanism is capable of servicing a full selection of Carts having universal compatibility with standard industry Cart tipping mechanisms.

Semi-Automated Collection: Collection of Solid Waste either: a) using a vehicle equipped with a Cart tipping mechanism operated from inside the vehicle cab by the driver or operator wherein the Cart is mechanically captured, elevated and tipped (emptied) into a collection bin mounted in the front of the vehicle with that bin subsequently being mechanically tipped by the driver or operator into the vehicle hopper, packer or compactor or; b) manually connecting a Cart to a Cart tipping mechanism wherein the Cart is mechanically elevated and tipped (emptied) into a collection bin mounted in the front of the vehicle with that bin subsequently being mechanically tipped (emptied) into the vehicle hopper, packer or compactor. Both methods are capable of servicing a full selection of Carts having universal compatibility with standard Cart tipping mechanisms.

d) The work includes the furnishing of all labor and the providing and maintenance of a sufficient number of self-propelled packer-type vehicles, and all other equipment required for the prompt and efficient collection and removal of all residential municipal waste accumulated within the territory included in the present boundaries of the Borough as indicated on the accompanying map entitled: "Borough Zoning Map," (Attachment 1).

e) Curbside Collections. The Contractor will provide garbage carts. The collection and delivery of residential waste is to be bid for all residences and limited small businesses without a dumpster.

f) Yard debris, leaves, etc. Will be placed in an authorized garbage cart and removed by contractor. Lawn debris (contractor pick one) _____ can be loose or _____ must be bagged.

g) Bulk Items. The Contractor shall provide Bulky Item collection service to residential dwelling units on an individual basis. Bulky Items include such items as; refrigerators, stoves, washing machines, furniture, tires, mattresses, rugs, etc. Residents must call contractor directly to schedule pickup of bulk items *The Contractor shall include a price list for collection of Bulky items as part of their bid.* The cost list shall include increases in cost, if any, over the course of the contract period. If pickup of one bulk item per month is included in the pricing of services, please indicate so on the Proposal Bid pages.

h) Bidders' attention is called to the fact that the quantity and tonnage of material to be collected will vary during the life of the contract period. Regardless of quantity, the Contractor is obligated to meet all conditions of the pertinent specifications.

i) The contractor shall supply the carts for curbside collection of residential municipal waste and the waste shall be picked up once-a-week.

j) The Contractor has the total responsibility of residential municipal waste collection, delivery and disposal and shall bear any and all costs incurred therewith regardless of cause.

k) The Contractor shall maintain a local telephone line. The Contractor shall have a representative clerk available to receive instructions from the Borough representatives on all collection days from 8 am to 6 pm for the term of the contract. The Contractor shall have access to the route/truck drivers in the field at all times when the collection is being carried out to deal with missed collections made by the Borough representatives or the public.

l) The Contractor shall do all work in such a manner as not to create a nuisance. Municipal waste spilled or scattered on sidewalks, gutters or roadways during the collection shall be immediately cleaned up by the Contractor.

m) There shall be no deviations from the established schedule, except for the following: New Year's Day (January 1); Martin Luther King Day (third Monday in January); Memorial Day (last Monday in May); Independence Day (July 4th); Labor Day (first Monday in September); Thanksgiving Day (fourth Thursday in November); and Christmas Day (December 25th). Residences and small businesses scheduled for collection on these holidays shall have collection service provided on the following day. Collections shall be made regardless of weather or other conditions which would impede collection such as snow, flood, riot or other disaster unless authorization to suspend collection is obtained from the Borough. This authorization may be verbal, but the request from the Contractor and the authorization by the Borough shall be confirmed in writing within one business day by both parties. Pick-ups missed during the event shall be collected the following day.

3.2 Scope of Work - Recyclable Materials Collection

a) Contractor must provide a list to the Borough of acceptable types of recyclable items to be collected

b) The Contractor will provide recycling carts/ containers.

i) The Contractor shall adequately clean up any materials spilled or blown during the course of collection and/or transportation operations. All collection vehicles shall be equipped with at least one (1) broom and one (1) shovel for use in cleaning up material spillage. The Contractor shall have no responsibility to remove or clean up any unacceptable items which are rejected, as described above, and which have not been handled due to insufficient material preparation by residents.

j) The Contractor shall establish a procedure for receiving and responding to all complaints of missed pick-ups using the local telephone line designated in **Section 3.1(k)**. For the purposes of this contract, a complaint of missed collection is a complaint received by the Contractor no later than 12:00 noon on the day following the last regularly scheduled collection day in that part of the Borough. Reports of missed collections shall be responded to by the Contractor by making collection of materials at the missed residence within eight (8) hours of notification by the Borough, or by following the established rejection of unacceptable materials procedure contained herein.

k) There shall be no deviation from the established schedules, except for New Years' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Residences or small businesses scheduled for either garbage or recycling collection on these holidays shall have collection services on the following day. The following day is a Sunday, then the pickup will be on Monday unless otherwise agreed to by the Borough. Appropriate and timely notice shall be given by the Contractor via email, newspaper and/or radio advertising of any scheduled pick-up deferred because of scheduled holidays. The manner of notification shall be approved by a Borough representative. Collections shall be made regardless of weather or other conditions which would impede collection such as snow, flood, riot, or other disaster unless authorization to suspend collection is obtained from the Borough. Pick-ups missed during the event shall be collected the following day.

l) Changes in the collection schedule for recyclables shall be approved by the Borough in writing.

3.3 Equipment

a) The Contractor shall furnish and maintain all trucks, labor, tools, machines, material and equipment necessary and required for the full, proper and efficient conduct of the work. All equipment shall be kept in good order and repair. Each vehicle shall have clearly visible on each side the name and phone number of the Contractor.

SECTION 4 - BONDS AND INSURANCE

4.0 BONDS AND INSURANCE

4.1 Bonds

The successful bidder shall furnish a Performance Bond or Irrevocable Letter of Credit to be approved by the Borough Solicitor conditioned upon the true and faithful performance of the contract in the amount of ten percent (10%) of the total amount of the contract. Upon the Contractor's successful completion of each year of this contract to the satisfaction of the Borough, the Borough will release the applicable portion of said bond relating to the year completed.

4.2 Insurance

The Contractor shall maintain, during the life of this contract, at its own expense, the following policies of insurance described herein.

4.2.1: Comprehensive general liability insurance in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) per occurrence with an aggregate of Three Million (\$3,000,000), combined single limit, including property damage and personal injury coverage, during the effective dates of this contract, or any renewal hereof, in order to protect and save the Borough harmless against any and all claims for damage to person, persons, or property arising from the collection, transport, or delivery of rubbish, garbage and recyclables.

4.2.2: Comprehensive automobile liability insurance with respect to both personal injuries and property damage in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) per occurrence with an aggregate of Three Million (\$3,000,000), combined single limit, during the effective dates of this contract, or any renewal hereof.

4.2.3: All policies shall name Borough, their officers, agents, and employees as additional insurers. This coverage shall be reflected on the Certificates of Insurance.

4.2.4: All policies shall carry an endorsement to the effect that the insurance company will provide by certified mail, at least thirty (30) days to the effective date written notice to the Borough of any modifications, alterations, or cancellation of any such policy or policies or terms thereof.

4.2.5: The aforesaid policies of insurance, and any others which may be necessary to comply herewith, shall be maintained in amounts of coverage set forth above; shall be designed to protect Borough from all claims for damages, including wrongful death claims of any kind or nature whatsoever which may arise from the operation of the Contractor in the performance of this contract, whether such operations be controlled by the Contractor himself or by someone either directly or indirectly employed by him for the purpose of accomplishing the obligation incumbent upon the Contractor by the terms of the contract; and shall otherwise indemnify and hold said Borough harmless from all manner of claims and lawsuits; and shall provide at insurer's expense, all necessary legal aid, counsel, and representation.

4.2.6: All of the insurance policies herein mentioned shall be issued by an insurance company licensed and authorized to do business in the State of Pennsylvania and shall be obtained and properly endorsed before any operations of the Contractor are commenced with the Borough. Said policies shall remain in full force and effect until the expiration of the term of this contract or the completion of all duties to be performed hereunder by the Contractor, whichever shall occur later. The Contractor shall provide the Borough with true copies of the policies.

4.2.7: It shall be the responsibility of the Contractor, in obtaining the aforesaid insurance coverage, to obtain policies which shall protect the Borough from any and all claims whatsoever their nature, regardless of the derivation of said claims, and regardless of whether the same are directed toward recovery of damages for personal injuries, property damage, or other claim of damage, which may be incident to the same. This insurance coverage shall waive the governmental immunity, if any, of Tionesta Borough, Pennsylvania, and shall extend to and include policies of liability insurance of all vehicles and equipment utilized or in any way connected with the services to be rendered by the Contractor pursuant to the terms of the contract.

4.3 Indemnity by the Successful Contractor

To the extent permitted by law, the contractor assumes entire responsibility and liability for losses, expenses, demands, and claims in connections with or arising from any injury, or alleged injury (including death) to any person, or damage, or alleged damage to property sustained or alleged to have been sustained in connection with or to have arisen from or resulting from the performance of operations by the contractor, and including losses, expenses, or damages sustained by the Borough of Tionesta, their agents, representative, and employees from any and all such losses, expenses, damages, demands, and claims and agrees to pay the cost to defend any suit or action brought against them, or any of them, based on any such alleged injury or damage, and to pay all damages, costs, and expenses in connection with or resulting therefrom.

4.4 Policy Approvals

The Contractor, before execution of the contract by the Borough, shall provide to the Borough, a copy of each insurance policy (or declaration page) required by the terms of this contract.

SECTION 5 - PAYMENTS AND INVOICING

5.0 PAYMENTS AND INVOICING

5.1 Payments and Invoicing

The Contractor shall bill the Borough for service rendered within ten (10) days following the end of the month. The Borough shall pay the Contractor on or before the thirtieth (30th) day following receipt of the bill/invoice.

5.2 Contact Person

All inquiries regarding this Request for Proposal shall be written only. Such inquiries and future correspondence, including invoices, and contact regarding this contract and the work shall be directed to:

Cynthia S. Crytzer, Borough Manager
PO Box 408
Tionesta, PA 16353
cindycrytzer@tionestaboro.org

SECTION 6 - AWARD CRITERIA

6.0 AWARD CRITERIA

Evaluation will include consideration of:

1. Contractor's ability to meet the solid waste collection, delivery and disposal requirements (Section 3.1) and recycling collection (Section 3.2).
2. Demonstrated capabilities of Contractor to provide waste collection and/or recycling services (Section 1.7).
3. Financial capabilities of Contractor.
4. Quoted Price.
5. Terms and Conditions of contract, and risks and liabilities to be borne by the Borough.

The evaluation will be conducted by the Borough. Once contract has been awarded, the Borough will provide the contractor with a current list of customers and their addresses.

SECTION 7 - FORMS

PROPOSAL FORM

Tionesta Borough Bid No: 2025-1

Dated: _____

TO: TIONESTA BOROUGH

The Undersigned having examined the Specifications, Standard Requirements and all other documents and being familiar with the various conditions under which these services and/or supplies are to be used, agrees to furnish all labor, materials, tools, equipment and services to furnish the requirements called for in the RFP, for the prices stated on the Proposal Form.

The Undersigned hereby certifies that this proposal is genuine and not sham, collusive, or fraudulent or made in the interest of or on behalf of any person, firm or corporation not herein named, and that the undersigned has not, directly or indirectly, induced or solicited any Bidder to submit a sham bid or any other person, firm or corporation from bidding and that the undersigned has not, in any manner, sought by collusion to secure for himself any advantage over any other Bidder.

If awarded the Contract, the undersigned Contractor agrees to enter into and perform the contract and to execute and deliver the Contract Document, including the required Certificate of Insurance and Performance Bond, to the Borough in accordance with all of the terms of this solicitation. In submitting this proposal, it is understood that the Borough reserves the right to reject any or all proposals, to waive any informalities in any proposal or the solicitation process, and to negotiate any final contract provisions based on the proposals submitted.

In submitting this proposal, the undersigned agrees that no Price Proposal may be withdrawn for a period of 120 days after the date for receipt of proposal and that all Price Proposals shall be valid for this entire period, subject to cost adjustment as identified, unless advance written consent for such withdrawal is granted by the Borough.

Company Name: _____

Address: _____

Signature: _____ (SEAL)

Title: _____

Phone: _____

Email: _____

PROPOSAL BOND

1. The undersigned _____ ("Principal") and _____, a surety company legally authorized to do business in the Commonwealth of Pennsylvania ("Surety") if appropriate, to induce the Borough of ("Beneficiary") to enter into a contract for the municipal waste collection and disposal, and/or collection of recyclables pursuant to the Beneficiary's solicitation dated _____, 2025 agree that in the event the Principal shall (a) attempt to withdraw from the proposal process, (b) fail to execute the contract or (c) fail to provide a Performance Bond (when required), and a certificate of insurance upon award of the contract, the Principal shall, upon demand of the Beneficiary, pay to the Beneficiary the sum of \$10,000., which is a reasonable estimate of fair compensation for the losses and damages, all of which would be impracticable if not impossible to fix precisely, that the Beneficiary will sustain upon occurrence of any event described in clause (a), (b), or (c) above.

2. In the event the Beneficiary shall institute legal proceedings to collect amounts due pursuant to this Bond, then the Beneficiary shall be entitled to collect, in addition to the amount of this Bond, as part of any award or judgment, all court costs, other expenses and attorney's fees for collection incurred by the Beneficiary.

3. If no prior demand for payment has been made by the Beneficiary this Bond shall terminate on _____, 2025, unless mutually agreed upon by both parties to extend said bond. If a demand for payment is made prior to such date, then this bond shall continue to full force and effect until paid in full.

Principal

Attest: _____

Signature

PROPOSAL BID FOR TIONESTA BOROUGH

Under this Proposal, Borough's residential and small business municipal waste shall be collected one time per week, delivered and disposed of at a County approved facility. The Borough's residential curbside recyclables shall be collected once a month, delivered to a processing center designated by the Contractor. Collection hours are 6:00 a.m. until the routes are completed, no later than 6:00 p.m.

Rates Beginning August 1, 2025 through July 31, 2026.

1. 1 - 6 Yard Garbage Dumpster (or the equivalent thereto in 96 gal. carts) at 631 Elm St (this dumpster is for the residents off German Hill Rd. who pay for regular curbside weekly service, but the garbage truck can't reach the residences). \$ 0
2. 1 – 3 Yard Garbage Dumpster at Borough Park – 230 Tionesta Park Lane Billed Annually for 1 year of service \$ _____
3. 1 – 3 Yard Community Garbage Dumpster at Tionesta Volunteer Fire Dept.- 116 Walnut St. – Billed Annually for 1 year of service (if applicable) \$ _____
4. 1 – 3 Yard Community Garbage Dumpster at Market Village – 300 Elm St. (Behind Village on Bonner) Billed Annually for 1 year of service (if applicable) \$ _____
5. 2 - 6 Yard Recycle Dumpsters (or the equivalent thereto in 96 gal. carts) Annual Charge (if applicable) \$ _____
6. Weekly Residential Curbside Garbage Pickup – Billed Monthly -With Cart \$ _____
7. Weekly Senior Citizen Residential Garbage Curbside Pickup – Billed Monthly -With Cart \$ _____
8. Weekly Small Business Garbage Curbside Pickup – Billed Monthly- With Cart \$ _____
9. Weekly Seasonal Curbside Garbage Pickup Billed Annually per Location- With Cart \$ _____
10. Weekly Combined One Business + One Residential Garbage Pickup – Billed Monthly - With Cart \$ _____
11. Weekly Combined One Business + Two Residential Garbage Pickup– Billed Monthly - With Cart \$ _____
12. Monthly Curbside Recycling Pickup– Billed Monthly - With Cart \$ _____

13. Household Hazardous Waste Pickup Program Per Residence
 Billed Monthly \$ _____
14. Bulk Item Pickup – One Item per Resident Once a Month
 If not included in the base price Residential Price Stated Above \$ _____

Rates Beginning August 1, 2026 through July 31, 2027 – Second 12-Month Term.

Will the rates for the second 12 - month term be based on a percentage increase or priced for each type of service? Percentage: Yes or No _____, If yes, percentage Increase: _____.

If second 12-month term is priced for each type of service, complete the following:

1. 1 - 6 Yard Garbage Dumpster (or the equivalent thereto in 96 gal. carts) at 631 Elm St (this dumpster is for the residents off German Hill Rd. who pay for regular curbside weekly service, but the garbage truck can't reach the residences). \$ 0
2. 1 – 3 Yard Garbage Dumpster at Borough Park – 230 Tionesta Park Lane
 Billed Annually for 1 year of service \$ _____
3. 1 – 3 Yard Community Garbage Dumpster at Tionesta Volunteer Fire Dept.- 116 Walnut St. – Billed Annually for 1 year of service (if applicable) \$ _____
4. 1 – 3 Yard Community Garbage Dumpster at Market Village – 300 Elm St. (Behind Village on Bonner) Billed Annually for 1 year of service (if applicable) \$ _____
5. 2 - 6 Yard Recycle Dumpsters (or the equivalent thereto in 96 gal. carts) Annual Charge (if applicable) \$ _____
6. Weekly Residential Curbside Garbage Pickup – Billed Monthly -With Cart \$ _____
7. Weekly Senior Citizen Residential Garbage Curbside Pickup – Billed Monthly -With Cart \$ _____
8. Weekly Small Business Garbage Curbside Pickup – Billed Monthly- With Cart \$ _____
9. Weekly Seasonal Curbside Garbage Pickup
 Billed Annually per Location- With Cart \$ _____
10. Weekly Combined One Business + One Residential Garbage Pickup – Billed Monthly - With Cart \$ _____

- 11. Weekly Combined One Business + Two Residential
Garbage Pickup– Billed Monthly - With Cart \$ _____
- 12. Monthly Curbside Recycling Pickup– Billed Monthly - With Cart \$ _____
- 13. Household Hazardous Waste Pickup Program Per Residence
Billed Monthly \$ _____
- 14. Bulk Item Pickup – One Item per Resident Once a Month
If not included in the base price Residential Price Stated Above \$ _____

Rates Beginning August 1, 2027 through July 31, 2028 – Third 12-Month Term.

Will the rates for the third 12 - month term be based on a percentage increase or priced for each type of service? Percentage: Yes or No _____, If yes, percentage Increase: _____.

If third 12-month term is priced for each type of service, complete the following:

- 1. 1 - 6 Yard Garbage Dumpster (or the equivalent thereto in 96 gal. carts) at 631 Elm St (this dumpster is for the residents off German Hill Rd. who pay for regular curbside weekly service, but the garbage truck can't reach the residences). \$ 0
- 2. 1 – 3 Yard Garbage Dumpster at Borough Park – 230 Tionesta Park Lane Billed Annually for 1 year of service \$ _____
- 3. 1 – 3 Yard Community Garbage Dumpster at Tionesta Volunteer Fire Dept.- 116 Walnut St. – Billed Annually for 1 year of service (if applicable) \$ _____
- 4. 1 – 3 Yard Community Garbage Dumpster at Market Village – 300 Elm St. (Behind Village on Bonner) Billed Annually for 1 year of service (if applicable) \$ _____
- 5. 2 - 6 Yard Recycle Dumpsters (or the equivalent thereto in 96 gal. carts) Annual Charge (if applicable) \$ _____
- 6. Weekly Residential Curbside Garbage Pickup – Billed Monthly -With Cart \$ _____
- 7. Weekly Senior Citizen Residential Garbage Curbside Pickup – Billed Monthly -With Cart \$ _____
- 8. Weekly Small Business Garbage Curbside Pickup – Billed Monthly- With Cart \$ _____

9. Weekly Seasonal Curbside Garbage Pickup
Billed Annually per Location- With Cart \$ _____
10. Weekly Combined One Business + One Residential
Garbage Pickup – Billed Monthly - With Cart \$ _____
11. Weekly Combined One Business + Two Residential
Garbage Pickup– Billed Monthly - With Cart \$ _____
12. Monthly Curbside Recycling Pickup– Billed Monthly - With Cart \$ _____
13. Household Hazardous Waste Pickup Program Per Residence
Billed Monthly \$ _____
14. Bulk Item Pickup – One Item per Resident Once a Month
If not included in the base price Residential Price Stated Above \$ _____

DISCLAIMER STATEMENT

The information contained in this Request for Proposals (RFP) has been prepared by the Borough on information provided to them by others, and such information is believed to be accurate and reliable. However, by its receipt of this RFP, the party whose name appears below remises, releases and forever discharges the Borough and its representatives (including staff and consultants and other professional advisors) from any and all claims which such person has, have or may hereafter have arising out of any information contained in this RFP. Any party who intends to submit a response to this RFP is specifically invited to independently verify the accuracy of the information contained herein.

Signature of Authorized Representative of Contractor

_____ Dated: _____
Name and Title _____

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to a Pennsylvania Antibid-Rigging Act, 73 P.S. Section 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "complementary bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

NON-COLLUSION AFFIDAVIT

Commonwealth of Pennsylvania
County of _____

I, _____ of _____ (Title) (Name of firm or Corp.) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

1.The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder, or potential bidder.

2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.

3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.

5. _____, its affiliates, (Name of firm) subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction involving conspiracy or collusion with respect to bidding on any public contract.

6. I acknowledge that the above representations are material and important, and will be relied on by the Borough in awarding the contract for which this bid is submitted. I understand that any misstatement in this affidavit is and shall be treated as fraudulent concealment of true facts relating to the submission of bids for this contract.

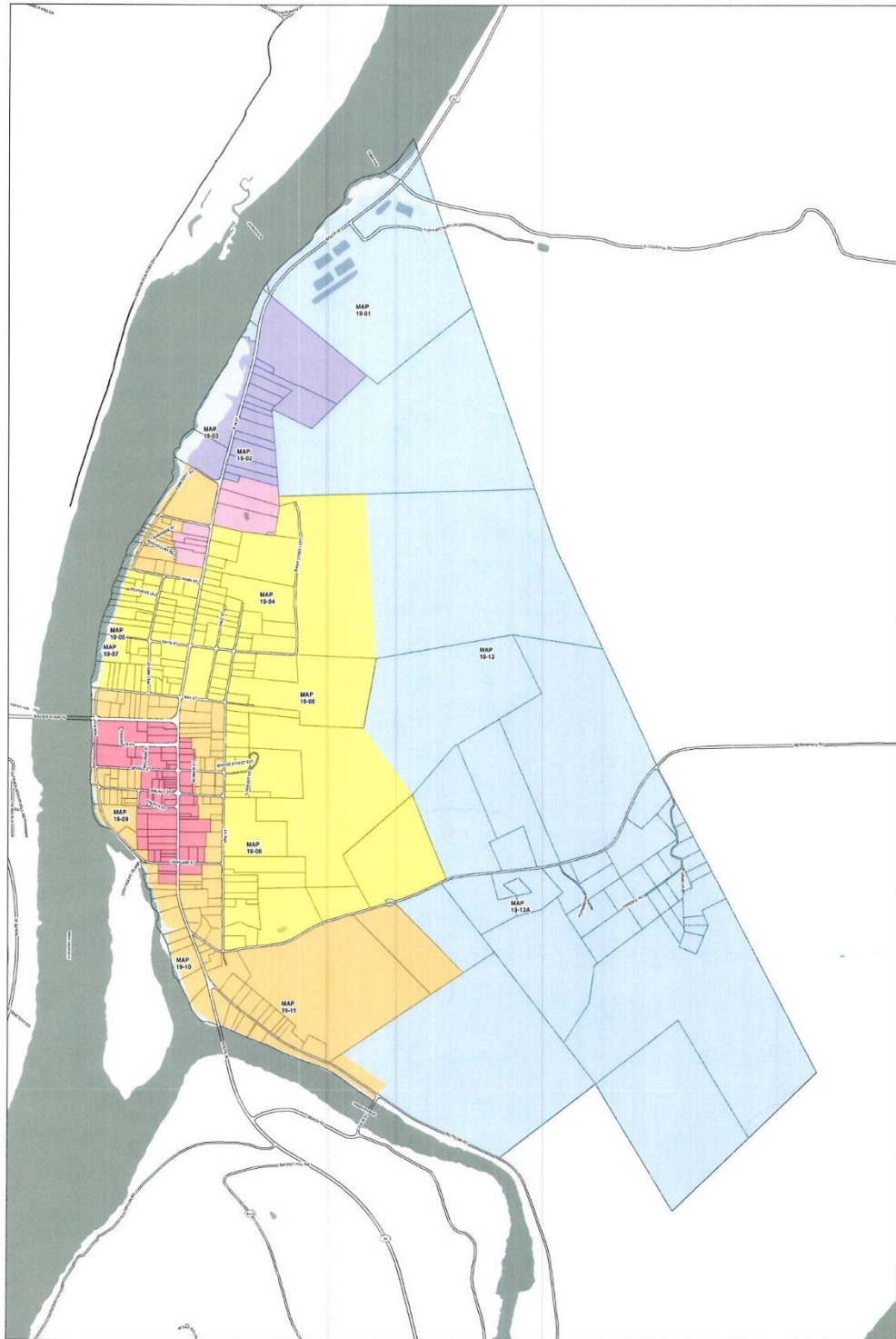
(Name of Authorized Representative)

(Signature of Authorized Representative)

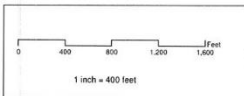
SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 2025.

Notary Public My Commission Expires

Tionesta Borough Zoning Map – Attachment 1



Tionesta Borough
Unofficial Zoning Map



- Zoning Districts**
- BUSINESS
 - CONSERVATION
 - FLOODPLAIN
 - HIGHWAY COMMERCIAL
 - INDUSTRIAL
 - MULTIFAMILY
 - SINGLE-FAMILY

